



Heart of Sumter Neighborhood Association

Saturday, September 22, 2018 – ART in the PARK: 09:00AM-4:00PM

Art and Craft Vendor Booth Information

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.

QUALIFICATIONS:

- Items for resale are not considered Arts & Crafts. Only 100% handmade products will be considered for Art and Craft Vendor Booths (please see definition attached).
- Vendors should provide an adequate description of their product. **At least 2 pictures, sample of work, or website address where work can be viewed are required to be included with this application for judging.**
- The event reserves the right to reject applications that do not meet the standard as judged by our committee. This would be for work that is of poor quality, inappropriate, or deemed to be manufactured commercially. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned with payment.

BOOTH SPACES:

- **Limited booth spaces are available in the HSNA Art & Craft section (100 total). Spaces are available on a first come basis after judging.**
- **HSNA Art & Craft vendor booth space (10 X 10) is \$35.00 EARLY ENTRY and a donated item for HSNA Opportunity Drawing. AFTER May 1st, fee is \$50.00 and a donated item for HSNA Opportunity Drawing.**
- **Electricity is not available.**
- We highly encourage you to demonstrate your craft during the event.
- All vendors should supply their own tables, chairs and tents.

TAXES: Vendors are responsible for collecting and reporting SC sales tax as required by law.

Application deadline is August 1st, 2018. We will accept applications until booth spaces are filled.

****Judging for booth spaces will take place once a month until spaces are full.***

Vendors will be notified of application status within one month of submission.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, EXAMPLES, & FEE.

Approved vendors will be e-mailed a welcome packet including map with their booth location, parking pass, and vendor guidelines one month prior to the event.

***Set-Up: 6:30am-8:30am**

***Break Down: 4:00pm-6:00pm**

***Vendors are to remain open until the official break down period or be subject to application rejection for future HSNA events.**

Arts & Craft Booth Space Rental

\$50 payment is due with application

\$35.00 IF postmarked/received by May 1st, 2018.

●NO refunds given to approved vendors after application deadline- August 1st, 2018●

●Checks will be returned if vendor approval is not granted●

●Donated item for HSNA opportunity (suggested value \$10.+) can be provided the day of the event●

NOTICE: The Heart of Sumter Neighborhood Association (HSNA) reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor guidelines established for this event.

Please email any questions to Heart of Sumter Neighborhood Association: sumterhsna@gmail.com.

Please keep this page for your records.

HSNA 2018 ART in the PARK
Saturday/ September 22, 2018 / 09:00AM-4:00PM
Art & Craft Vendor Booth Application

Vendor Booth Name: _____

Contact Name _____

Street Address _____ or PO Box # _____

City _____ State _____ Zip _____

Telephone _____ Facebook Page _____

Primary e-mail _____

Website _____

Type of Merchandise for Sale/Display _____

(Please do not forget to include at least 2 pictures, sample of work, or web address.)

<p align="center">\$35.00 EARLY Vendor Application HSNA ART in the PARK Art & Craft Booth Space (\$50.00 if received after May 1st, 2018).</p> <p>Donated Item for HSNA Opportunity Drawing: _____ Value: _____</p> <p>I wish to apply for: one booth <input type="checkbox"/> two booths <input type="checkbox"/></p> <p>How I heard about Art in the Park: _____</p>	For HSNA Use Only	
	Date Received <input type="text"/>	Approved <input type="checkbox"/>
	Check # <input type="text"/>	Denied <input type="checkbox"/>
	Cash <input type="text"/>	Date Notified Nonprofit <input type="checkbox"/>

Payment Amount Enclosed: _____

Please mail application and check made payable to:
Heart of Sumter Neighborhood Association
202 N Salem Avenue, SUMTER SC 29150

General Release

The undersigned hereby does release, acquit and forever discharge the Heart of Sumter Neighborhood Association and the City of Sumter, its agents, its representatives, its employees or contracted staff of and from all manner of actions, suits, damages, claims or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the ART in the PARK event. I acknowledge that I have read all event policies and agree to adhere to them.

Signature _____ Date _____

Please print name clearly _____

Please email any questions to Heart of Sumter Neighborhood Association: sumterhsna@gmail.com.