

The Heart of Sumter Neighborhood Association - Bylaws

April 24, 2023

Article I

Establishment of Association

Section 1. The name of the association shall be “The Heart of Sumter Neighborhood Association” (HSNA).

Section 2. The purpose of this non-profit organization shall be to preserve, protect and promote the character of the Heart of Sumter Neighborhood in Sumter, South Carolina, by improving neighborhood relations and combating neighborhood deterioration.

Section 3. The geographic area herein known as the “Heart of Sumter Neighborhood” is the area bounded on the north by Miller Road; the east, by Washington/Broad Streets; the south, by Liberty Street; and the west by Guignard Drive in Sumter, South Carolina.

Article II

Organization Year

The organization year shall be July 1 to June 30.

Article III

Membership

Section 1. The Heart of Sumter Neighborhood Association shall be vested in its general membership meetings at which every member is entitled to participate and vote. A simple majority of those present will pass a vote.

Section 2. Anyone owning or renting property and residing in the Heart of Sumter Neighborhood who pays an annual membership fee, the amount to be determined and set by the HSNA board of directors, shall be considered a member in good standing.

Section 3. Additional membership is available to those who live in other areas of Sumter with the membership fee being the same as for any other member. These members may vote at the general meetings but are not eligible to serve on the HSNA board of directors.

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Article IV Board of Directors

The HSNA board of directors shall include a president, vice-president, secretary, treasurer and up to eight additional board members. All officers, including the president, shall be elected to a four-year term voted on by the general membership. The eight additional board members shall be elected to four-year staggered terms as determined by the HSNA board and voted on by the board of directors. These twelve board members together constitute the board of directors. The board members' individual terms can be extended by a vote of the board of directors. Any board member may be removed by secret ballot by a majority of the board of directors with a no-confidence vote.

Section 1. It shall be the duty of the president to preside over board meetings, all general membership meetings, as well as represent the organization on public occasions, and make such appointments from the general membership as he or she deems necessary.

Section 2. It shall be the duty of the vice-president to assist the president as the latter requests, represent the organization on appropriate public occasions, preside over meetings in the absence of the president, and serve as philanthropy chairman and historian.

Section 3. It shall be the duty of the secretary to record the proceedings of all general membership and board meetings, maintain adequate records of the organization's activities, serve as the parliamentarian and conduct such official correspondence as required.

Section 4. It shall be the duty of the treasurer to collect and deposit funds into the association's bank account, and otherwise, keep financial records, safeguard, disburse and make monthly and annual reports of all funds obtained in the name of the organization. At the discretion of the board of directors the treasurer may serve a longer term.

Section 5. It shall be the duty of the board of directors to appoint such committees as it deems necessary to carry out the business of the organization in an effective manner and elect board members.

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Article V

Accountability for Funds

Section 1. Each organizational year the board of directors shall review and approve the amount of the annual membership fee.

Section 2. The treasurer shall make a complete report of receipts and disbursements monthly and annually.

Section 3. The board of directors shall be authorized to spend funds as necessary up to \$1,000.00 per transaction.

Section 4. The president, the vice-president, and the treasurer shall be authorized to sign checks and make withdrawals and deposits on behalf of the association.

Article VI

Membership Meetings

Section 1. The Heart of Sumter Neighborhood Association shall hold semi-annual meetings, each date, time and place to be announced two weeks in advance.

Section 2. The board shall call additional general membership meetings when it deems such meetings necessary.

Article VII

Amendments to Bylaws

These Bylaws may be amended by a majority vote at any general membership meeting, remote vote and/or on-line vote.

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